



APPLICATION CHECKLIST AND NOTES

The purpose of this checklist is to help you ensure you complete all parts of application required and upload all additional documentation.

WT IIB PhD PROGRAMME WEBSITE

Our website is the best place to get the information you require. Here, you will find a list of all prospective PhD project supervisors and potential projects. In the 'How to Apply' section, it also links directly to the University of Glasgow Application System (further details below).

Please note that all places on this studentship are fully funded which includes tuition fees, stipend, consumables, training and travel.

1. APPLICATION

You are required to complete the online application form via our web portal. Please note that this is a University application system and therefore there are some fields that are not applicable to this programme but still need to be populated, for example, PhD project supervisor and project summary. In order to move past these sections, you can populate these fields with N/A.

When you create an application on the admissions portal, it will generate an application number. It is important to take a note of this as you will need this at a further point in the process.

Successful candidates will start on 7th October 2024. You will also be asked about your funding and you can select 'University of Glasgow Scholarship'.

2. RECRUITMENT INFORMATION FORM

All applicants must upload a completed Recruitment Information Form. **Only information included in this form will be used to shortlist candidates for interview therefore it must be completed or the application cannot be considered.** This form can be downloaded from our website.

The Recruitment Information Form is to try to reduce the impact of unconscious bias on recruitment. We therefore ask that you do not include information pertaining to name, gender, ethnicity, nationality, or the names of the Institutions where you trained.

When this is complete, it is very important that you name the file your application number generated by the application portal, for example, 01122334_WT IIB PhD Programme 2023. This is so that we are able to link your Recruitment Information Form with your application on the system. Further information on Recruitment Information Form is given below.

3. CV/RESUME

Please upload an up-to-date cv/resume.



4. DEGREE CERTIFICATE

If you have already graduated and you have your degree certificate, please upload. If you are currently awaiting your degree certificate, we will require a copy of this before we were able to enrol you on the programme.

5. ACADEMIC TRANSCRIPT

Please upload a copy of your full academic transcript to date.

6. PASSPORT

Please upload a scan of the photo page of your passport as this provides evidence of your country of origin.

7. REFEREES

We ask that you provide details of two referees who can support your eligibility and academic research abilities. References must be uploaded to the application portal by referees or by emailing our admissions team at pg-research-admissions@glasgow.ac.uk. Further information about what references should cover can be found on our website and these should be received by closing date of 8th January 2024.

References should include details from referee such as:

- how they know applicant,
- how long they have known applicant,
- characteristics applicant has that would make a good PhD student, and
- if applicant is in top 5/10% of programme.

8. ENGLISH LANGUAGE PROFICIENCY

All non-UK candidates whose first language is not English must provide a certificate of proficiency in the English Language before they are able to matriculate at the University of Glasgow: <https://www.gla.ac.uk/international/englishlanguage/requirements/> (details in the section: College of Medical, Veterinary & Life Sciences). Note: it is only necessary to provide evidence of English language proficiency if you are offered a place on the Programme, in order to meet University of Glasgow matriculation requirements. Evidence of English language proficiency is not required at the point of application.

9. COVER LETTER

The content of the cover letter will not be used during shortlisting or interview. Please include a brief cover letter stating that you are applying for the Wellcome Trust - University of Glasgow Integrated Infection Biology PhD programme.



RECRUITMENT INFORMATION FORM

As previously stated, the Recruitment Information Form is used to shortlist candidates.

You will be asked to add information about your academic background. Please avoid details of your institution.

We are also keen to hear about current or past employment, for example, a summer placement in a research lab or something similar. We would also like to know about non-science based jobs that you've had.

You have the opportunity to tell us about your research experience, perhaps through an undergraduate or masters project, or work you have been involved with after your study. We want to know about the type or project, your contribution and any outputs that may have arisen from this, for example, a poster presentation or scientific publication. We are also keen to hear about any challenges you faced during this time and/or what you felt proud of.

We recognise that not everyone applying to a PhD programme has had equal opportunities therefore applicants have the opportunity to tell us about any mitigating circumstances we should take into account, for example, a caring role or access to educational resources. We appreciate that everyone has been impacted by COVID and we take this into account with the level of experience you may have.

In the personal statement section, please cover reasons for applying, why this programme fits with your career aspirations and why you are a well suited as a candidate.

WELLCOME TRUST SURVEY

The closing date for the programme is Monday 8th January 2024 so all information must be uploaded by this date. You will receive an automatic response from the portal to advise that your application is submitted and you can expect to hear from us within 4 weeks of the closing date.

On the portal generated email there is a link to a Wellcome Trust survey. Wellcome Trust are the funders of the programme and they would like to learn more about the people who are applying to the PhD programmes they fund across the country. This information is anonymous and goes directly to Wellcome Trust, therefore will not form part of your application process. Please complete as this helps shapes programmes of the future.

If you have any remaining questions, please contact me at wellcome-iib@glasgow.ac.uk.

Thank you again for your interest in our programme.